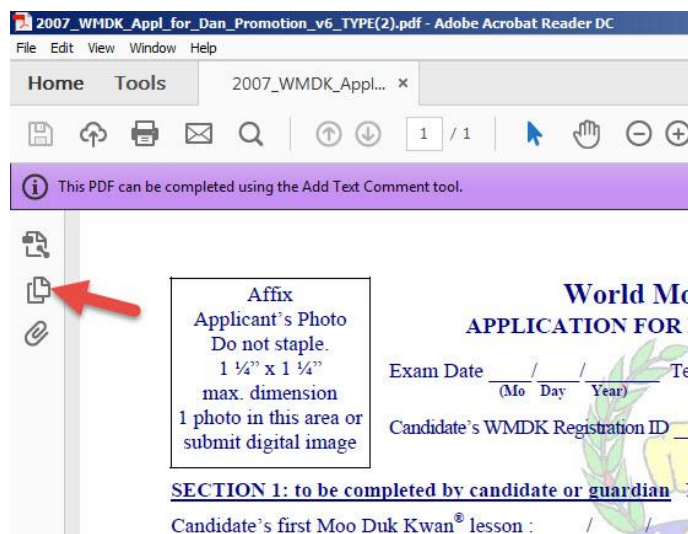


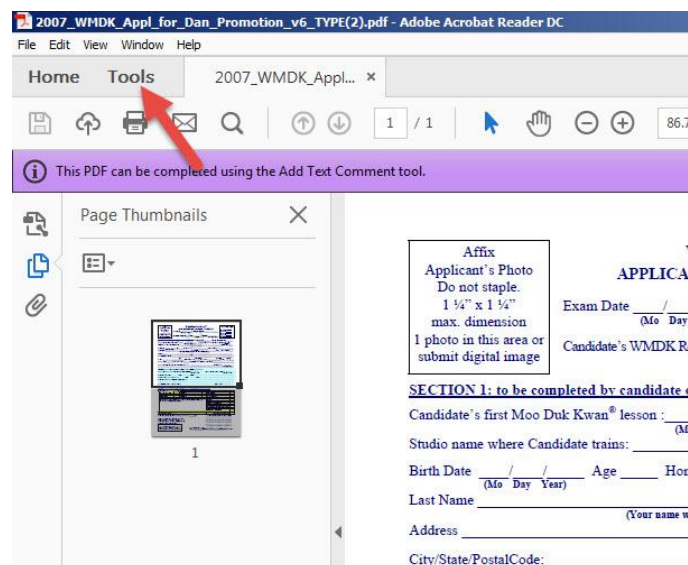
USING THE ADOBE TYPING TOOL TO FILL OUT THE DAN PROMOTION APPLICATION

What used to be a simple process of adding text to an Adobe “PDF” file has gotten difficult in Adobe Acrobat Reader DC. But, it can still be done. Here’s how:

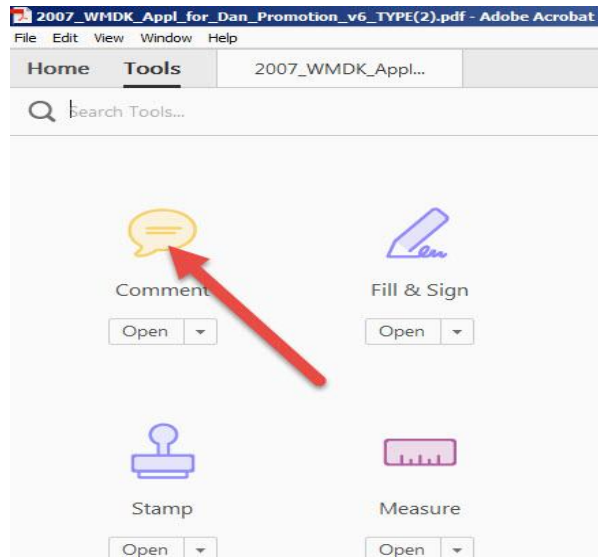
- 1) Download the Application, not just view it, from the Region 9 web site.
- 2) Open the file. Hopefully you have the latest free version of Adobe Reader DC, if not it’s available from <https://get.adobe.com/reader/>.
- 3) Click the Page Thumbnails icon on the left side of the screen.



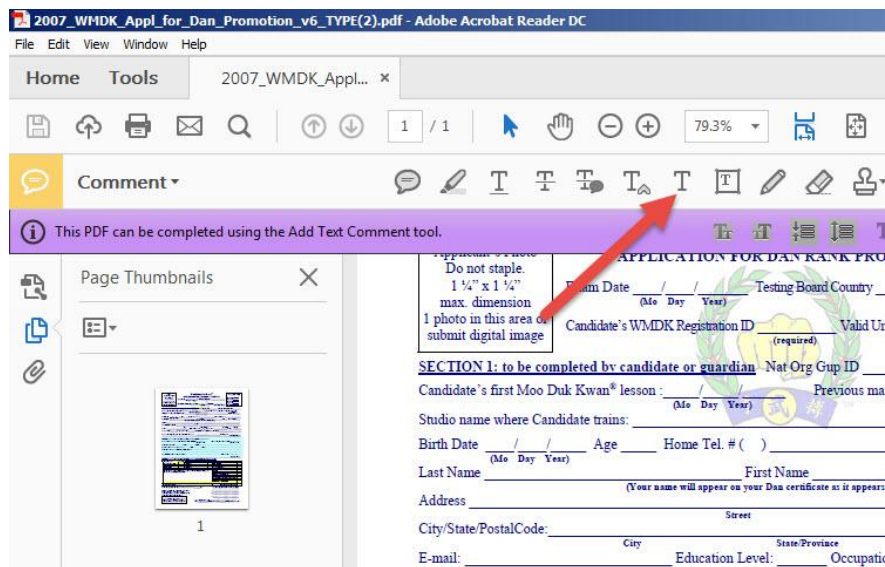
- 4) Now click the Tools menu item.



5) This brings up new Tool options. Select the Comment icon.



6) A new Comment bar now appears. Select the “Add text comment” icon (it’s the plain letter “T”).



7) You’re done. You can now add text anywhere on the form. Good luck!

